

**LIST OF CANDIDATES APPROVED FOR ADMISSION IN CLASS XI IN OAK GROVE  
SCHOOL, JHARIPANI AGAINST GENERAL MANAGER'S QUOTA FOR THE ACADEMIC  
SESSION 2022-23**

<b>S. NO.</b>	<b>NAME OF CANDIDATE</b>	<b>GENDER</b>	<b>FATHER'S NAME (S/SHRI)</b>
1.	PRITU KUMARI	F	PRASANNA NAND MISHRA
2.	SHIVIKA GUHA MOHANTI	F	DIPANKAR MOHANTI
3.	SHALINI SHAH	F	ASHWANI SHAH
4.	ANSHUMAN SINGH RAWAT	M	MOHAN SINGH RAWAT
5.	ISHANT CHAURASIA	M	AVNISH CHAURASIA
6.	AADITYA	M	NAVEEN KUMAR

NOTE:-Please go through the attached letter for completing the admission formalities and depositing the fee etc.

**PRINCIPAL**

No. OG/E-6/ET/2022-23/Class XI

Dated: 06.07.22

NORTHERN RAILWAY

OAK GROVE SCHOOL  
JHARIPANI,  
MUSSOORIE  
DISTT. DEHRADUN  
PIN: 248179

No. OG/E-6/ET/2022-2023

DATED: 06.07.2022

**Dear Parent,**

Congratulations for the selection of your ward for admission in Class XI (Session 2022-2023). In this regard, the joining instructions are as under:

**GENERAL INSTRUCTIONS:**

1. The scheduled dates for joining are between 07.07.2022 to 16.07.2022 (both dates inclusive).
2. The admission being offered is purely on provisional basis and is subject to the announcement of results and candidate passing in the Class X Board examinations.
3. The subjects will be offered by the school administration on the basis of candidate's performance.
4. The 1<sup>st</sup> installment of the school fee is required to be deposited **ONLINE** through 'SBCollect' latest by 16<sup>th</sup> July 2022 as under:

Sr. No.	Category	School Fee	Caution Money	Total
1	Non-Railway Wards	62,000.00	5000.00	67,000.00
2	Wards of Railway Employees	37,000.00	2000.00	39,000.00

The required amount is only to be deposited through 'SBCollect'. No other mode of payment will be accepted. **In case you fail to submit the 1<sup>st</sup> installment of the fee latest by 16.07.22, then the admission of your ward will be cancelled without any further notice.**

## PROCEDURE FOR DEPOSIT OF SCHOOL FEE:

The school fee is to be deposited 'ONLINE' only through the SBI online payment portal 'SBCollect'. Parents may deposit the fee online by taking following steps:

- a) Click on the link 'Pay Fee Online (SBCollect)' under the Menu Bar 'School Fee' at the top provided on the home page of school's website [www.oakgrovejharipani.in](http://www.oakgrovejharipani.in)
- b) You will be redirected to home page of State Bank of India's website whereby a window will open showing the payment terms of SBI. Please accept the payment terms by ✓ the dialogue box and click Proceed button.
- c) Select Payment Category as "Regular Fee"
- d) This will open the payment window. You need to fill up the required details therein and then submit.

**Note: Please use the Entrance Exam Roll No. for L.F. No. and the Admission Application No. for Admission No.**

- e) You will be prompted to confirm the details provided by you in the next window. If all the details are correct, press Confirm and proceed for payment.
- f) Select the payment mode of your choice out of the modes available in the next window and make payment.
- g) Carefully note down the SBCollect Reference Number generated after the payment for any future references.
- h) In case any of query/difficulty encountered regarding deposit of fee online, please call the school office at 0135-2630200 or Mobile No.9720660567 in office hours or email your query at [principalogs@yahoo.in](mailto:principalogs@yahoo.in).

### 5. You are supposed to bring and submit the following documents with you:

- a) Transfer certificate issued by the school last attended by your ward duly countersigned by the appropriate Educational Authority (in original). The Transfer Certificate after being signed by the Principal of the school is to be countersigned by the District Education Officer/District Inspector of the school/Assistant Secretary/Desk Officer of the CBSE/ICSE or equivalent appropriate Educational Authority. It may please be noted that in case you fail to produce the original Transfer Certificate (duly countersigned) your ward will not be granted admission in the school.
- b) An attested copy of final Class X Board result (Marksheet-cum-Pass Certificate). In case the final Class X Board result has not been declared, attested Copy of Admit Card of Class 10<sup>th</sup> Board Exam. Original documents may be asked for by the school at any time.
- c) A copy of **Record Form-cum-Immunization Schedule**, format of which is available on school website '[www.oakgrovejharipani.in](http://www.oakgrovejharipani.in)' in the drop down menu under the Tab '**Student Corner**' duly filled in and complete in all respects (SPIN, CLASS & L.F. Number may be left vacant, to be filled by the school office).

- d) A latest copy of **Employee Certificate (For Railway Employees Only)**. Format is available on school website 'www.oakgrovejharipani.in' in the drop down menu under the Tab 'Student Corner' duly filled in and complete in all respects.

**6. Please also note.**

- (i) The school has no arrangements for the overnight stay of the parents.
- (ii) Your ward should report with all the equipment as per list mentioned in **School Uniform** given in the **Information Brochure**, which is available on school website. 'www.oakgrove-jharipani.in' in the drop down menu under the Tab '**Admission**' failing which he /she will not be admitted.
- (iii) Text Book and Stationery items will be provided by the school. However, Rs.**10,000/-** on account of pocket money and school education trip/excursion should be deposited to the class teacher at the time of joining.
- (iv) Private tuitions are not allowed in the school.
- (v) Certificate for issue of school passes will be granted to Railway employee when their ward actually attends the school.
- (vi) The above admission is offered to your ward with a clear understanding that you and your ward will abide by the rules and regulations of this school as laid down in the **Information Brochure** and as amended from time to time.
- (vii) You are required to conduct the full medical check-up including all necessary tests by authorized medical practitioner and bring the report to show it to the Railway doctor of OGS. Your ward will be allowed to join the school after having been declared medically fit by the School Doctor.

**PRINCIPAL**