



OAK GROVE SCHOOL
(Northern Railway)



Jharipani, Mussoorie,
Distt. Dehradun,
(Uttarakhand) - 248179
Tel : (0135) 2630200 (O)
Fax : (0135) 2630200
E-mail : principalogs@yahoo.in
Website : www.oakgrovejharipani.in

ADMISSION NOTICE FOR CLASS-XI (SESSION 2025-2026)

1.	Mode of Application	ONLINE (To be filled and submitted through school's website www.oakgrovejharipani.in between (04.03.2025 to 16.03.2025))						
2.	Eligibility	Students studied in Class 10 th in 2024-2025 from any recognized national/state school education board and are to appear/appearing in Class 10 th Board examination in the year 2025.						
3.	Application Fee	₹1500/- (₹One thousand five hundred only)						
4.	Date of Written Entrance Exam	23.03.2025 (SUNDAY) [09:30 AM]						
5.	Venue of Exam	Oak Grove School, Jharipani, Mussoorie						
6.	Issue of Admit Card	Entrance Exam Admit Card will have to be downloaded from the school website by the applicants themselves. The same shall be made available on school website for downloading from 18.03.2025						
7.	Date of Viva-Voce/Activity Test (only for candidates who qualify the written entrance exam)	23.03.2025						
8.	Current Annual Fee Structure:	<table border="1"><tr><td>1</td><td>Wards of Railway Employees</td><td>₹70,000.00 per year</td></tr><tr><td>2</td><td>Wards of Non-Railway Persons</td><td>₹ 1,80,000.00 per year</td></tr></table> <p>1. For the detailed information regarding fee structure, caution money and related rules, please visit the school website. School fee is subject to change for Academic Session 2025-2026.</p> <p>2. Fees is most likely to be revised upward for academic session 2025-2026 onward @ 30% or higher.</p>	1	Wards of Railway Employees	₹70,000.00 per year	2	Wards of Non-Railway Persons	₹ 1,80,000.00 per year
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2	Wards of Non-Railway Persons	₹ 1,80,000.00 per year						
9.	Facilities Provided	Hostel, Mess, Stationery, Text Books, Medical, Smart Classes, Computer with internet, SPACS, Sports, Gym etc.						

10. Subject Combinations Offered	<p>English Core is a mandatory subject for all the students. Further choose any four subject out of the following stream:</p> <p>(a) Science Stream: Physics, Chemistry, Biology/Maths, Computer Science / Physical Education.</p> <p>(b) Commerce Stream: Accountancy, Business Studies, Economics, Maths/Geography.</p> <p>(c) Humanities Stream: History, Political Science, Geography, Physical Education/Hindi/Economics</p>
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11.	Documents required for ONLINE application form:			
Sr	Requirement	File Format	File Size	Dimensions
i.	<i>Photograph of Candidate</i>	.JPG/.JPEG	4KB to 30KB	3.5cm x 4.5 cm
ii.	<i>Signature of Candidate</i>	.JPG/.JPEG	1KB to 20KB	3.5cm x 1.5 cm
iii.	<i>Signature of the Father/Mother/Legal Guardian</i>	.JPG/.JPEG	1KB to 20KB	3.5cm x 1.5 cm

Note: Photograph must be recent colored passport size taken against a light, preferably white background. Face should be straight. Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover the face.

12. **How to Fill and submit Online Application Form (Stepwise details)**

Before starting filling up the ONLINE application form, the scanned images of documents with required specification as mentioned in Sr. 11 above should be kept ready for uploading in the required fields. Now log on to the school's website **www.oakgrovejharipani.in** and select the Tab 'Admissions' and proceed as follows:

(A) PART-I Application Form

1. Select 'Part-I Application Form' in the drop down menu under the tab 'Admissions'.
2. In the upcoming window, you will be prompted to select the Class in which admission is sought and date of birth of your child. Subsequently, the window containing the Application Form will open which is required to be filled in real time and can't be saved for entries at any future time.
3. Fill up all the details therein carefully without using any special characters which are given on top of the Application form. Also, attach the required documents as specified at Sr. No. 11.
4. Submit the form and carefully note down the generated 'Application Number'

(B) PART-II Make Payment

1. Select 'Part-II Make Payment' in the drop down menu under the tab 'Admissions'. You will be redirected to home page of State Bank of India's website whereby a window will open showing the payment terms of SBI. Please accept the payment terms by ✓ the dialogue box and click Proceed button.



2. Select Payment Category out of the available options in the next window as "**Application Fee (New Admission)**". This will open the payment window. You need to fill up the required details therein and then submit.
3. You will be prompted to confirm the details provided by you in the next window. If all the details are correct, press Confirm and proceed for payment.
4. Select the payment mode of your choice out of the modes available in the next window and make payment.

Carefully note down the **SB Collect Reference Number** generated after the payment. Please ensure that the payment has been successful. In case, the payment status is shown as pending at the time of payment, please check with your bank that the payment has been actually made.

(C) Part-III Enter Payment Details

If the payment is successful, Enter the details of the Fee Payment you have remitted by using the drop-down menu 'Part-III Enter Payment Details' under the tab 'Admissions'. After filling the details, click '**SUBMIT**'. The application stands finally submitted now.

The status of your application can be checked by using the drop-down menu 'Check Application Status' under the tab 'Admissions'.

Entrance Exam Admit Card will be available under the drop down menu '**Download Entrance Exam Admit Card**' under the tab '**Admission**' from **18-03-2025**.

Please note that Entrance Exam Admit Cards will not be sent by post but will have to be downloaded from school's website by candidates themselves.


Important Notes:

1. Online Application Form is to be filled in 'English' only. Application filled in any other language will be summarily rejected.
2. The Application Fee is not refundable in any case.
3. Photograph must be recent colored passport size taken against a light, preferably white background. Face should be straight. Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover the face.
4. **The candidates who qualify the Written Entrance Examination should keep the following documents ready to submit the same as and when asked by the school administration:**
 - a. Copy of Certificate of Date of Birth of the Candidate issued by The Registrar (Births & Deaths).
 - b. Copy of Aadhar Number Card of the Candidate. Please note that Aadhar Number is a must for every candidate. Admission to the candidates will be denied if they fail to produce a copy of Aadhar Card.
 - c. Documentary Proof in support of SC/ST/OBC candidates, if applicable.



- d. Certificate from the present school certifying date of birth, character and class in which the ward is studying /studied.
- e. Railway Employee certificate issued by Controlling J.A.G. Officer or the Sr. DPO in case father or mother is a Railway Servant.
- f. Transfer Certificate from the last school attended is to be submitted at the time of admission.
5. The admission granted to the Oak Grove School will be provisional, subject to the candidate's final Board Results.
6. Admission to Class XI will depend upon the number of seats rendered vacant towards the end of current academic session. Filling up of admission form and appearing in written exam/viva-voce does not guarantee admission in Oak Grove School.
7. As per decision of the Board of Governors, a few seats in Class XI shall be reserved for day-scholars coming from Dehradun-Mussoorie region. The fee structure for them shall be decided and conveyed separately.
8. All the parents/guardians' are advised to go through all the instruction mentioned on official school website i.e. **www.oakgrovejharipani.in**
9. For any assistance/query, parents are requested to contact school's office between 10.00 a.m. to 5.30 p.m. at 0135-2630200 during any working day or email at **oakgrovemussoorie1@gmail.com**

No. OG/E-6/ET/2025 dated 03.03.2025


03/03/2025
(NARESH KUMAR)
PRINCIPAL
Principal
Oak Grove School
N.Rly. Jharipani (DDN)